**Minutes February 19, 2019 - 7:00 PM**

**Conservation District Board of Directors Meeting**

**USDA/NRCS Field Office 954 Isabella Rd, Midland, MI 48640**

**Call to Order:** 7:10pm

**Board Member Roll Call:** Mary Johnson, Justin Pelton, Laura Norcutt, Belinda Brewster

Absent: Cal Wentworth

Karen Thurlow Administrator, Boyd Byelich NRCS, Christy Roman, Regional Coordinator, MDARD

**Guests:** Alan Bloch Midland Health Department, Pam Hall Midland City Council.

**Additions to the Agenda: None**

**Guest/Public Comment: None**

**Consent Agenda:**

**Minutes** for January meeting were presented and Justin made the motion to approve, Mary seconded the motion and all voted in favor of approval.

**Financial Reports** for January and February were presented. Justin motion to approve reports and approval for Payment of bills: Payroll, CPA Fees, Tax Liabilities, Mary seconded the motion, all voted in favor.

**MAEAP Report**: No report available, Christy commented that she was having a meeting with Ken Wawersik Local MAEAP Technician soon and would talk to him about it.

**NRCS Update:** Boyd gave a brief report, concerning government shutdown, attending some soil health events, Kalamazoo food and farm show, Detroit urban Farms and IDP. (Individual. Development Plans) were due.

**Administrators Report: Old Business:**

**NRCS Coop Agreement updates**, we received payment of $10,079.70 on Feb 2.

Karen has dropped hour to 24-30 per week to help conserve the grant funds.

**Tree Sale updates:** Order form available on web page, add running on MCTV and Facebook, orders are coming in, Karen asked if we wanted to run add in Midland Daily news, it was discussed and Justin motioned to not run add, Mary seconded the motion and all voted in favor, suggested running add on Craig’s list, Karen will make flyer and get them out.

**HAP Program:** Karen has been making Bi-Weekly property visits and maintain sign in stations.

**Trailer Rental Program:** No trailer rentals currently.

**Marketing updates/MCTV/Workshop:** Karen is keeping her volunteer hours up at MCTV, Work shop Trees 101 scheduled for April 3 or 4th.

**Annual meeting update:** Scheduled for May 21, need to finalize details.

**Legislative Advocacy Update:** No updates at this time.

**NACD Technical Assistance Grant App.** Karen will be turning in the application.

**New Business/ Correspondence:**

**Barn Closing update:** We received a purchase agreement from the county, after review, we decided to get a lawyer to review the agreement with a budget of $500.00. Justin made the motion for the review and budget, Mary seconded the motion, and all voted in favor.

**Board Members needed,** Karen is getting the petitions ready, they must be turned in at the March 19 Meeting.

After no more business needed to be discussed, Mary made the motion to adjourn and Laura seconded the motion Meeting Adjourn: at 8:32pm

**Next Meeting: Meeting March 19, 2019**

**Approved:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Chair/Board Member**

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**Secretary**