

Minutes November 19, 2019 - 7:00 PM
Conservation District Board of Directors Meeting
954 Isabella Rd, Midland, MI 48640

Meeting was Called to Order at 7:00pm

Roll Call: Present: Mary Johnson, Cindy Poole, Jan Ruhle.
Absent: David Ruhle, Laura Norcutt.
Guests: Nathanael Gentle, Pam Hall

Consent Agenda:

Approval of October meeting minutes. Cindy made the motion to accept the minutes, Mary seconded the motion.

Approval Financial Reports: See October financial report. Mary motioned to approve October financial report, Jan seconded.

Approval for Payment current of bills: Mary motioned to pay the presented bills, Cindy seconded the motion. \$150.00 CPA Accounting fees, \$250.00 MACD Dues, \$120.00 NACD Dues, Mileage to convention for Nathanael and Karen, \$144.88, \$42.00 Meals for Nathanael at convention plus \$25.66 for extra meals, Staples \$25.42, Workshop supplies, 31.07 Gift card and card for winner of poster contest, Payroll Tax liabilities \$988.18 Form 1058, \$306.51 Form 1028, \$3201.77 Federal tax withholding.

NRCS Update: Nathanael gave a brief overview of what he has been doing.

Administrators Report: Old Business:

NRCS Coop Agreement updates: We received payment from NRCS for expenses through 9/30/2019

NACD TA Update: We received our second quarter advance payment.

HAP Monitoring Update: E-mailed about past due amount, they stated that we should have received our advance payment for FY20 and they are working on past due, was submitted wrong on their part.

Tree Sale updates: Working on new form, Post Cards came in 11-8-19, next meeting everything should be ready to go.

Trailer Rental Program: working on brochures and set up instructions. No rentals scheduled at this time.

Barn Updates: What's our next step? Prioritize items, excavating to remove water, electric, Roof, Power post beetle problem,

Agriscience Advisory Board update: Minutes meeting 10-28-19 have not received.

Correspondence/Community Activities/District Promotion:

Garden Club Meeting 12:30 on 11-14, 2019 Update

Nature Conservancy Sag. Bay Ag. Conservation Awards Banquet -12/10/19

Registered to go for NG and KT, will send email to board members that want to go.

Michigan Family Farms Conference FEB. 8, 2020

Drainage workshop Feb. 12, 2020 going to check to see if cost can be covered through grant.

Conservation Desktop Training January TBA

New Business:

CTAI grant and Audit information. Need vote to accept.snd have GAAS audit info.

Cindy made the motion to accept the CTAI grant and schedule audit with Sarah Kanitz Lake Michigan CPA Services PLC, Mary seconded the motion. Roll call vote all in favor. Karen stated she had talked to Laura before meeting and she was in favor.

We will start the hiring process.

Laura & Mary share Directors Workshop Notes

Should we have a District planning meeting?

What are directors' thoughts on How and when? Motion by Mary to hold till January. We will do a Strategic Planning Meeting.

Bios and Picture for Annual Report are needed, All Bios are turned in will do picture next time we have the full board. Or we can do individual ones.

MACD Convention Update

Nathanael Evaluation January, Laura, Mary Paul and Karen to do evaluation. Mary motioned and Cindy seconded the motion.

Additions to the Agenda: Guest/Public Comment:

Guest Pam Hall who is on the City Council of Midland presented herself to be an associate board member. She had originally tried to turn in a petition for the last election however the petition was late, and she could not be on the ballot. Cindy made the motion to accept her as associate and Jan seconded the motion. Karen mentioned that we will have one position available in May if she would like to run for that position and if so she should try to attend the meetings more regularly.

She also had a few fund raising ideas and took board members numbers to help with barn fund raising. She had suggested Gift certificates for sale for Christmas gifts for trees in the spring tree sale. Karen said she could post on Facebook, Web Site and MCTV community news to boost tree sales.

Adjourn: Mary motioned to adjourn at 8:30 pm, Cindy and Jan in favor. Meeting adjourned 8:30pm

Next Meeting: December 17, 2019

Minutes approved:

Gaunce E. Norcett

Chair

Date 12/17/19

Karen Dowling

Secretary

Date 12-17-19