

Conservation District Board of Directors Meeting
Approved Minutes March 17, 2020
954 Isabella Rd, Midland, MI 48640

Meeting was called to order at 7:00pm

Board Members present; David Ruhle, Cindy Poole, Jan Ruhle, Mary Johnson, Absent Laura Norcutt. Others present, Karen Thurlow Administrator, Pam Hall Associate Director.

Additions to the Agenda: Sick Leave Policy and Covid19

Karen stated there was a teleconference concerning the restrictions over the Corona Virus today. They are stating work from home if you have children displaced by school closings. If the government doesn't close the office all district employees are to report to work as usual, offices will not be closed to customers. Employees must have board approval before working from home. There must be a request from NRCS officials to do so or have an urgent need to do so.. If an employee gets sick, they must bring in Dr. slip for time off. Employees were instructed not to come to work if they are sick and then should be tested, sick time and annual leave must be used for time off. If the office is closed by the USDA, employees are entitled to regular pay for hours missed.

Consent Agenda:

Approval of February meeting minutes. Dave R. made a motion to approve the February financial report, Cindy P. seconded the motion, all voted in favor.

Approval Financial Reports: February financial report, balanced, Mary motioned to approve, Cindy seconded, all voted in favor.

Approval for Payment of current of bills: Monthly Payroll, Electric for barn 3480.00, Fisher Insurance renewal, \$1,612.00

Strategic Meeting, Chippewa Nature Center \$150.00 Meijer \$66.16, Sub way \$131.48

Wildflower Seeds for tree sale orders \$162.20

Jan R. motioned to pay the bills, Cindy P. seconded the motion, all voted in favor.

NRCS Report: Nathanael prepared a report for the board.

Farm Bill Assistant Report: John R. prepared a report for the board.

Administrators Report: Old Business: please see admin report.

NRCS Coop Agreement updates - NACD TA Update

HAP Monitoring Update - CTAI grant and Audit information

Tree Sale updates - Trailer Rental Program

Barn Updates - Agriscience Advisory Board update:

Workshop/MCTV Schedule/ Updates - Tree Sale Update:

Strategic Meeting Update - Annual Meeting May 19, 2020

New Business:

Strategic Planning meeting review. Meeting March 6, 2020 Postponed to April Mtg

Trash removal Dates, Karen requested some help to get some of the garbage out.

Elections Petitions

Annual Plan Review

Correspondence/Community Activities/District Promotion and Trainings

March 6, 2020 Strategic Meeting held CNC 8:30am-4:30pm

March 9, 2020 Nutrient Management Training Flint office, Nathanael attending.

March 12, 2020 The Nature Conservancy Lunch & Learn

Trees 101 Workshop Date Change April 8, Grace A Dow Memorial Library 6:30pm-8-30pm

May 19, 2020 Annual meeting and election

Additions to the Agenda: Guest/Public Comment: None

Mary motion to adjourn: the meeting at 7:30pm, Cindy seconded the motion, all voted in favor.
Meeting was short because of the

Next Meeting: April 21, 2020

Approved: George E. Mancini Date: 6/16/20
Chair

Approved: Dawn Thibault Date: 6-16-20
Secretary