

## Midland Conservation District Board of Directors Meeting

Approved Minutes October 19, 2021 at 7:00 PM

Location: Lee Township Hall 1485 W Olson Rd, Midland, MI 48640

Laura N. Called the meeting to order at 7:27pm

**Roll Call:** Laura Norcutt, David Ruhle, Cindy Poole. Absent: Amy Klopff, Kevin Mudd.

**Staff:** Karen Thurlow, Darcy Laurin, Benjamin VanDyke, Dave Lehnert.

**Additions to the Agenda:** None

### Consent Agenda:

September meeting minutes presented and reviewed. No corrections were noted, Cindy P. motioned to approve the minutes, Laura N. seconded the motion, all voted for approval of the minutes as written.

September reconciled financial report was presented for review. No corrections or questions were presented. Cindy P. motioned to approve, Laura N. seconded the motion, and all voted to approve.

Current bills/invoices were presented. Request for approval for Payment of current of bills See October Financial Report:

Payroll as listed, HAP monitoring KT \$107.46, MCTV production fees \$40.00, Smith & Co Quarter filing \$150.00, MDARD Nursery License \$100.00, J Bluemer Excavating. Topsoil \$340.00. Payroll taxes 941-\$2457.33, MI-5080-\$1401.37, MI-UIA-\$79.00

### Staff and Partner Reports:

Board members are sent reports prior to board meeting for review before the meeting and have questions or comments ready. No comments or discussion were made at this time.

- NRCS Report: Dave L
- Staff Reports: From Ben V.
- CTAI Contract Assistant Report: Darcy Laurin
- MDARD -Partner Report September
- Administrators Report: Updates & Old Business:

Barn Update - NRCS Coop Agreement updates - NACD TA Update

CTAI grant - HAP Monitoring Update - Tree Sale Update - Grants and Funding - Agriscience Advisory Board update - Workshop/MCTV Schedule/ Updates - Trailer Rental Program, Advocacy and Outreach

### New Business:

**NACD Benefit package,** Karen T. stated that NACD is including a benefit package for members that pay a certain membership fee and maybe we should investigate the details before paying. Karen T.

stated we have some time to research and will do that before the next meeting. Approval was made to pay \$300.00, and we will hold off paying until we can get information on the benefit package.

**Final Budget Review,** Karen T. noted there are a few minor changes in the budget and will have it completed for review at the next meeting.

**District Policies Review and Approval,** Laura N and Karen T. discussed meeting and going through the District Policies Manual and make any suggestions for changes and will present and approve any changes at the next meeting.

**Approval/Renewal of Working Agreements:** Karen and Darcy had their evaluations on October 15, 2021. New working agreements were created and presented to the board for approval. Cindy P. motioned to approve the agreements, David R. seconded the motion, and all voted in approval.

**Appointment to open new checking account at Members First Credit Union.** November 1<sup>st</sup> @ 10:00am will be rescheduled to fit Laura N. schedule.

### Correspondence/Community Activities/District Promotion and Trainings

Karen T. announced the October 29, Barn Bash. Clare is supposed to host the meeting, Lunch (Burger Bar) at noon, meeting starts at 1:00pm.

### No Guest/Public Comment

Laura N. made the motion to adjourn at 7:51pm

**Next Meeting:** November 16, 2021 Lee Township Hall 1485 W Olson Rd, Midland, MI 48640

Approved; *Laura N. Norcutt* Date: 11/16/21

Chair

Approved: *Kevin Mudd* Date: 11-16-21

Secretary