

Minutes December 18, 2018
Conservation District Board of Directors Meeting
USDA/NRCS Field Office 954 Isabella Rd, Midland, MI 48640

Chairman Laura Norcutt Called meeting to order at 7:05pm

Board Members Attending: Laura Norcutt, Justin Pelton, Mary Johnson, Belinda Hoover.
Absent Cal Wentworth.

Attending: Karen Thurlow Administrator and Boyd Byelich NRCS

Additions to the Agenda: None Guest/Public Comment: None

Consent Agenda:

Approval of November meeting minutes; Justin made the motion to accept the minutes as submitted, Mary seconded the motion, Il voted in favor.

Financial Reports: November, December

Approval for Payment of bills: Payroll, HAP Pay and Mileage and 200 stamps for tree sale mailing before price goes up. Justin Motioned to approve payment, Mary seconded the motion all voted in favor.

MAEAP Report: None presented

NRCS Update: Boyd gave a brief update on NRCS happenings.

Administrators Report: See attached for information on the following

Old Business:

NRCS Coop Agreement Updates Tree Sale updates

HAP Program: Trailer Rental Program

Marketing updates/MCTV/Workshop Annual meeting update

Legislative Advocacy Update: Karen is working under direction from Lori Phalen about writing letters to policy and law makers of Michigan about District Funding.

Funding Update, have not heard any news yet.

New Business/ Correspondence:

Barn Closing update, Karen Spoke with commissioners and was told that they spoke with Bridgett about getting the closing done. Board decided that if nothing is heard by January 22, 2019 we will attend the commissioners meeting to inquire publicly.

One Board Member is needed, as Justin plans to resign in 2019. We will be actively seeking new board members. One could be appointed until the election at the Annual Meeting in May. Karen will be supplying election information at next meeting.

Board Review of operations/survey; Board given forms to evaluate District operations and Karen suggested we tackle this January or February as it should be done yearly. Karen to send District Operations Manual and Director Policies to all board members so they can review before next meeting.

Karen also shared 1st Quarter Audit done in November by Christine Roman, Regional Coordinator.

New Meeting Schedule has been posted on door and copy to each board member.

Motion was made by Laura to adjourn at 7:35pm, Justin seconded the motion, and all voted in favor: Next Meeting: Meeting January 15, 2019 Happy New Year!

Approval:
Chair



Date

1/15/2019

Secretary



Date

1-15-19